

SASKATCHEWAN FOUNDATION FOR THE ARTS AWARDS APPLICATION PACKAGE

Application Deadline: November 15, 2018

The Saskatchewan Foundation for the Arts (SFFA) is a public foundation dedicated solely to creating a legacy of financial support for the arts and artists in Saskatchewan, through the generous financial support of individuals, organizations and corporations. The Foundation receives donations, bequests and other planned gifts, and invests and manages them in perpetuity to generate income which is directed to artists primarily through a donor-specified awards program.

Awards from the Foundation were first made in 2007. Since then numerous Saskatchewan artists have benefited from the generosity of our donors. Please visit www.saskartsfoundation.com for a complete list of previous award recipients.

The Saskatchewan Foundation for the Arts Awards are administered by the Saskatchewan Arts Board on behalf of the SFFA through an independent jury process and funded through the financial contributions and endowments held in trust by the Foundation. The Saskatchewan Foundation for the Arts Awards support the creation of new work or development of works-in-progress by Saskatchewan artists.

The Saskatchewan Foundation for the Arts and Saskatchewan Arts Board do not set the criteria for each award. They reflect the expressed interests and designations of the individual donors.

CONTACT THE ARTS BOARD'S PROGRAM CONSULTANT BEFORE THE APPLICATION DEADLINE
for more information, and to discuss application and program requirements:

Philip Adams
(306) 964-1164 or 1-800-667-7526
padams@saskartsboard.ca

EMAIL, DELIVER OR MAIL ONE COPY OF THE APPLICATION TO:

Saskatchewan Foundation for the Arts Awards
c/o Saskatchewan Arts Board
Email: sfa@saskartsboard.ca

1355 Broad Street
Regina, SK
S4R 7V1

or

201 Avenue B South
Saskatoon, SK
S7M 1M3

- Applications and support material must be received by email, delivered or postmarked on or before the deadline date.

Applicants are informed of award decisions by letter no later than 60 days after the deadline.



SASKATCHEWAN FOUNDATION FOR THE ARTS AWARDS PROGRAM INFORMATION

Application Deadline: November 15, 2018

Awards

Six designated awards of \$5,000 are offered to Saskatchewan artists to create new work or develop works-in-progress in the following categories.

1. **Literary Award: The Colleen Bailey Memorial Fund**

This fund is in memory of Colleen Bailey, Yorkton businesswoman, art collector and supporter of the arts.

The award is designated for an emerging professional literary artist working on a novel or story collection, or on a book featuring Saskatchewan art or photography.

2. **Indigenous Literary Award: The Dick & Jane Fund**

This fund was created by Richard Spafford and Jane Turnbull Evans, lifelong supporters of the Arts. Richard was a founding member of the Saskatchewan Foundation for the Arts and fulfilled a dream of Jane's to enable private individuals, businesses and corporations to build permanent and stable resources for the arts.

This award supports the development of an emerging professional Indigenous writer under the age of 35 in any literary discipline.

3. **Regina Award: The Harry Nick Kangles Fund**

This fund was created in memory of Harry Nick Kangles, a Regina businessman, art collector and supporter of the arts.

This award is designated for an established artist living in Regina, with a professional practice in music, theatre or the visual arts.

4. **Visual Award: The Jane Turnbull Evans Fund for the Arts**

This fund was created in memory of the late Jane Turnbull Evans, an artist, arts educator and arts administrator.

This award is designated and restricted to supporting a female, emerging professional visual artist.

5. **Visual Award: The Shurniak Fund**

This fund was established by William (Bill) Shurniak, founder of the Shurniak Art Gallery in Assiniboia, Saskatchewan.

This award is designated to support emerging professional Saskatchewan artists working in visual arts.

6. Indigenous Artist Award: **The Cameco Endowment for Aboriginal Artists**

This fund was created by Cameco to support emerging or established Indigenous or Métis artists working in any arts discipline.

The award is designated to support activities that are directly related to the costs of the art project or practice, and for activities that reflect Cameco's values of safety and environment, people, integrity and excellence.

Only one applicant will receive the award in each category. The jury may elect to move your application to another award category for which you are eligible.

Artistic Category

- **Emerging Artist** – An artist who has moved beyond training into professional practice and have begun to produce a body of independent work locally or provincially recognized.
- **Established Artist** – An artist who has been practicing art professionally for some time and has produced a significant body of work which has been recognized provincially, nationally, or internationally.

Eligibility

You can only apply for one award at each deadline. The Awards are individually endowed. Successful applicants can only apply once every five years, regardless of category.

Eligible Applicants

Emerging or Established Professional Artists who are:

- Saskatchewan residents (one year minimum)
- Canadian citizens or permanent residents (two years minimum)
- Graduate students working on a project unrelated to their academic program or studies (as confirmed by a letter from their department head)
- Saskatchewan residents absent from the province for a period of up to one year for an artistic residency, arts education or related opportunity, who intend to return at the end of the term.

If there is a question about whether you still live and work in Saskatchewan, you may be asked to provide documentation. Your proof of residency can include a valid Saskatchewan health registration card, a valid Saskatchewan driver's license or evidence of income taxes paid in the previous year as a Saskatchewan resident.

Ineligible Applicants

- Artists who have outstanding final reports for any previous award received from the Saskatchewan Foundation for the Arts
- Presenters or agents applying on behalf of an artist
- Undergraduate students enrolled in more than two courses at an educational institution.

Eligible Activities

- Creation of new work or development of a work-in-progress within a calendar year of receiving the award
- Activities required to continue with a work-in-progress.

Ineligible Activities

- Activity undertaken prior to the application deadline or after the one-year project term
- Activity undertaken for academic credit or for professional development
- Commissioned work.

Adjudication

An independent jury panel of artists and arts professionals assesses all the applications based on the following criteria:

Adjudication Criteria

1. Artistic Merit
 - The applicant's resumé, body of work and level of achievement and the merit of the applicant's work in the context of traditional or contemporary practice in an art form.
 - The applicant's development of a distinct and personal body of work.
2. Merit of the Activity
 - The significance of the project to the development of the applicant's artistic practice, body of work and/or career.
 - The merit of the proposed work or work-in-progress in the context of traditional or contemporary practice in an art form.
 - The merit of how the proposed work or work-in-progress meets the criteria of the specific Award.

Acknowledgement Letter

Award recipients are required to submit to the Saskatchewan Arts Board a letter of acknowledgement for the support by the Saskatchewan Foundation for the Arts no later than one month after the end of the project term. The letter should describe the creative activity accomplished over the one-year term, the impact of the Award on the recipient's artistic practice and information about anticipated presentations, performances or publication of the work. Excerpts from the letter may be forwarded by the Foundation to the donor sponsoring the Award.

Recognition of Funding

Award recipients are required to acknowledge the financial assistance of the Saskatchewan Foundation of the Arts in print or public presentations of the project. As well, recipients are required to submit a one-page Final Report detailing the activity and how the grant was acknowledged.

Confidentiality of Information

The personal and confidential information that is provided in an application is collected, used and disclosed in accordance with the provisions of the *Freedom of Information and Protection of Privacy Act* and the *Personal Information Protection and Electronic Documents Act*. This information is required to process the application. Personal and confidential information disclosed in the application will only be shared, as necessary, with employees of the Saskatchewan Arts Board, the jurors and the Saskatchewan Foundation for the Arts Board of Directors. The names of Awards recipients, community, project description and awards amounts will be made known publicly. The Saskatchewan Arts Board and/or the Saskatchewan Foundation for the Arts will respond appropriately to any inquiries regarding the privacy policies and procedures, including requests to access the applicant's personal information.



SASKATCHEWAN FOUNDATION FOR THE ARTS AWARDS APPLICATION REQUIREMENTS CHECKLIST

Application Closing Date: November 15, 2018

DO NOT STAPLE OR CLIP APPLICATION MATERIALS OR PLACE ANY ITEMS IN FOLDERS

INCLUDE THE FOLLOWING:	
<input type="checkbox"/>	APPLICATION FORM (page 7) – <i>Complete and sign</i>
<input type="checkbox"/>	<p>ARTISTIC VISION / ARTIST STATEMENT (<i>maximum 1 page</i>)</p> <p>Enclose a description of your artistic practice and work, addressing topics like:</p> <ul style="list-style-type: none"> • The nature of your art (genre, form, medium, themes) • Your goals and vision for your work • The evolution and development of your artistic practice • Why this project is important to you and how it will advance your artistic practice.
<input type="checkbox"/>	<p>PROJECT DESCRIPTION (<i>maximum 3 pages</i>)</p> <p>Describe your proposed project, addressing topics like:</p> <ul style="list-style-type: none"> • What you plan to do with the Award (provide details of your workplan and activities) • How this project fits into your body of work and reflects your artistic vision/artist statement • What you hope to accomplish—your project’s current state of development, and the work and progress you anticipate over the duration of the project • What you hope to do with the project after completion (your plans to exhibit, produce, perform, publish or present the work).
<input type="checkbox"/>	<p>BUDGET SUMMARY</p> <p>Enclose a summary of how the \$5,000 award will be spent.</p>
<input type="checkbox"/>	<p>SUPPORT MATERIAL (see below for technical requirements)</p> <p><i>Support material helps jurors assess your project against the adjudication criteria. The work samples and support material should be readable, relevant to your proposed project and as recent as possible. It must comply with the specific requirements below.</i></p> <p>Enclose the following information/material to support the application:</p> <ol style="list-style-type: none"> 1. Resumé (<i>maximum 2 pages – include website URLs if available</i>). 2. Samples of Recent Work <i>Excerpts from recent work</i> <p><u>Dance and Theatre</u></p> <p>Include one video file (<i>maximum 5 minutes</i>) recorded within the last three years. Excerpts should:</p> <ul style="list-style-type: none"> • Feature your own work and artistic practice • Reflect the genre or art form in which you propose to work. <p style="text-align: right;"><i>(Support Material – Samples of Recent Work continued...)</i></p>

Support Material – Samples of Recent Work *(continued...)*

Music

Include 10 minutes maximum recorded within the last three years. Excerpts should:

- Feature your own work and artistic practice
- Reflect the genre or art form in which you propose to work.

Literary

Include a sample of the work-in-progress (*maximum 10 pages, double spaced*) **and** an excerpt from previously published work (*maximum 5 pages, double spaced*).

Visual Arts

- **For Digital Media:**
 - Digital images (*maximum 20*)
 - Video files (*maximum 5 minutes which does not exceed 1 GB*).
- **For Video, Film or Audio Documentation** (*maximum 10 minutes which does not exceed 1 GB*)
 - Documentation of installation performance and similar work *Do not submit news media documentation related to public relations (including print media and television interviews).*
- **For Exhibition Catalogues and Critical Reviews** (*maximum 3*):
 - Photocopies of essays or reviews (*maximum 3*) or 4 copies of one catalogue. *DO NOT submit newspaper or magazine exhibition listings.*

3. Letters of Appraisal

Emerging Professional Artists must request two Letters of Appraisal to assist the jury with its adjudication. Appraisal forms are available for download on the Arts Board's website.

- Include the names and telephone numbers of the individuals providing Letters of Appraisal
- Appraisers should be established artists or arts professionals familiar with your body of work and qualified to assess the significance and artistic merit of your work-in-progress who are not in any way directly involved with your project
- To maintain confidentiality, Letters of Appraisal should be sent directly to the Saskatchewan Arts Board office by your Appraisers. If the Letter of Appraisal is included with your application, it must be in a sealed envelope with the Appraiser's signature across the seal.

4. Letter of Confirmation for Eligible Student Applicants

Submit a letter from your Department Head confirming that the proposed work is unrelated to your program of study and will not be submitted for academic credit.

5. Other Support Material: you must include a list of submitted material

- You may include up to *three pages* of additional material to support your application, such as reviews, letters of support, etc.
Submit photocopies of reviews on 8.5 x 11 white paper (single-sided). Include the source and date of publication.

Technical Requirements:

- Print (including resumé, letter of support and/or confirmation, writing samples) – 8½ x 11 white paper (*single sided, page numbered*)
- Audio – mp3
- Moving images – Avi, Mov, Mpg, mp4
- Still Images – JPEG files in PC file format only, maximum file size: 1 MB

(Support Material – Technical Requirements continued)

Technical Requirements (continued):

- Submit only 1 copy of USB drives, CDs and printed material that can be scanned
- Submit 4 copies of material that cannot be scanned (*DVDs, catalogues, brochures, etc.*)
- Label USB drives, CDs, DVDs, flash drives and any support material that cannot be scanned with the program name, applicant name and application deadline date
- Ensure all USB drives, CDs, DVDs are readable
- Do not submit:
 - Paper documents that are double-sided. *Only one side of each page will be scanned and provided to the jury*
 - Original works of art.

One copy of support material submitted by successful applicants is retained by the Saskatchewan Arts Board.

All other support material will be returned only if requested by an applicant within 30 days of the date of the letter notifying them of the grant decision. The Arts Board will dispose of the extra support material after that date. The Arts Board makes every effort to handle support material safely however, it is not responsible for the loss of any material.



SASKATCHEWAN FOUNDATION FOR THE ARTS AWARDS APPLICATION FORM

Application Closing Date: November 15, 2018

- Complete this form in black ink or type.

PART 1: APPLICANT NAME	
Applicant Legal Name:	
PART 2: APPLICANT INFORMATION	
Applicant Mailing Address:	
Applicant Saskatchewan Address <i>(if mailing address is outside the province):</i>	
Phone:	E-mail:
Website:	
PART 3: AWARDS INFORMATION	
Award Category <i>(check one)</i> :	
<input type="checkbox"/> Award for an emerging professional literary artist working on a novel or story collection or on a book featuring Saskatchewan art or photography: The Collen Bailey Memorial Fund	
<input type="checkbox"/> Award for an emerging professional Indigenous writer under the age of 35 in any literary discipline: The Dick and Jane Fund	
<input type="checkbox"/> Award for an established Regina artist with a professional practice in music, theatre or the visual arts: The Harry Nick Kangles Fund <input type="checkbox"/> Music <input type="checkbox"/> Theatre <input type="checkbox"/> Visual Arts	
<input type="checkbox"/> Award for a female, emerging professional visual artist: The Jane Turnbull Evans Fund for the Arts	
<input type="checkbox"/> Award for an emerging professional visual artist: The Shurniak Fund	
<input type="checkbox"/> Award for an Indigenous or Métis artist with a professional practice in any arts discipline: The Cameco Endowment for Aboriginal Artists Fund.	

PART 4: PROJECT INFORMATION

Project Dates: From _____ to _____
(Day/Month/Year) (Day/Month/Year)

Project Statement:

Complete the following sentence in 25 words or less: *(The project statement will serve as an identifier on adjudication materials and reports. Do not exceed the length requested or write the statement on a separate page.)*

During the project, I will

PART 5: RELEASE OF INFORMATION

The Saskatchewan Foundation for the Arts may be approached by members of the media or elected officials for contact information on successful award recipients. Please check beside the options below to authorize the release of this information. If the options are not checked, your contact information will not be provided to members of the media and/or elected officials.

- I authorize the Saskatchewan Foundation for the Arts to provide my phone number and/or email address to members of the media in response to inquiries about the project/activity for which I have received Arts Board funding.
- I authorize the Saskatchewan Foundation for the Arts to provide my mailing address to elected officials – i.e. Members of the Saskatchewan Legislative Assembly (MLAs) and Saskatchewan Members of Parliament (MPs) – if this information is requested for the specific purpose of writing me a congratulatory letter for receiving an award from the Foundation.

PART 6: DECLARATION

I, the undersigned:

- **Certify that:**
 - I have read and understand the eligibility criteria for this program, and I meet the program's eligibility requirements.
 - I meet the residency requirements:
 - I am a Canadian citizen or Permanent Resident of Canada
 - AND**
 - I have been a Saskatchewan resident for a minimum of one year, have a permanent physical address in Saskatchewan, and live and pursue my creative work and career in Saskatchewan for at least six months each year.
 - For Regina applicants to the Harry Nick Kangles Award, I am Regina resident.
 - (please check).
- **Understand that:**
 - I retain independent creative control of my project
 - The Saskatchewan Arts Board and/or the Saskatchewan Foundation for the Arts may request additional information beyond that included in this application, including proof of Saskatchewan and, if applicable, Regina residency
 - The Saskatchewan Arts Board and the Saskatchewan Foundation for the Arts will rely on third-party review and assessment of this application as part of its due diligence
 - Only one Artist Award will be recommended in each category
 - If this application is successful I will receive a cheque from the Saskatchewan Foundation for the Arts for \$5,000. By cashing this cheque, I agree to:
 - Use the funds only for the project as described and approved
 - Notify the Saskatchewan Foundation for the Arts, through the Saskatchewan Arts Board of any and all changes to the project as proposed
 - The Saskatchewan Arts Board is required to issue a T4A form for all grant amounts over \$500 made payable to an individual
 - Acknowledge the financial support of the Saskatchewan Foundation for the Arts whenever possible and appropriate
 - Submit, within one year, a Final Report to the Saskatchewan Foundation for the Arts, through the Saskatchewan Arts Board
- If this application is successful, I authorize the Saskatchewan Foundation for the Arts to publicly release my name, community, project description, and amount of the approved grant, as well as posting my photo and short bio on the Foundation website. The Saskatchewan Foundation for the Arts, as a public Foundation is required to report on the fund it disburses through this program.
- I authorize the Saskatchewan Arts Board to contact me at any time about any matter related to this application and/or any conditions associated with the funding received.
- I accept the conditions of this program and agree to direct all questions concerning the assessment and/or results of this application to the Saskatchewan Arts Board.
- I declare that the statements and information in this form are accurate and complete.

Signature

Name (print clearly)

Date



SASKATCHEWAN
FOUNDATION
FOR THE **arts**

SASKATCHEWAN FOUNDATION FOR THE ARTS AWARDS
LETTER OF APPRAISAL
for Emerging Professional Artists

Application Closing Date: November 15, 2018

Applicant Name: _____

Award Category:

- Award for an emerging professional literary artist working on a novel or story collection or on a book featuring Saskatchewan art or photography: The Collen Bailey Memorial Fund
- Award for an emerging professional Indigenous writer under the age of 35 in any literary discipline: The Dick and Jane Fund
- Award for an established Regina artist with a professional practice in music, theatre or the visual arts: The Harry Nick Kangles Fund Music Theatre Visual Arts
- Award for a female, emerging professional visual artist: The Jane Turnbull Evans Fund for the Arts
- Award for an emerging professional visual artist: The Shurniak Fund
- Award for an Indigenous or Métis artist with a professional practice in any arts discipline. The Cameco Aboriginal Artists Fund

Note to Appraiser: Please complete A, B and C below.

A. This applicant is applying for a grant as an emerging professional artist. For the purposes of this program, emerging professional artists are defined as those who have moved beyond training into professional practice and have begun to produce a body of independent work locally or provincially recognized.

Would you agree this applicant meets the criteria for an emerging professional artist?

- Yes No

B. To assist the jury in its evaluation of this application, you are asked to comment on the following:

1. The artistic merit of the applicant’s work.
2. The merit of the activity described in the application’s project description.
3. The applicant’s ability to complete the project based on their level of achievement as an emerging professional artist.

Your statement will remain confidential. Please provide your comments on 8.5" x 11" white paper and include with this form. Please use black type.

C. I have known the applicant for _____ months/years in my capacity as _____

Name of Appraiser	Position or Occupation
Address	Telephone Number
Signature	Date

Please ensure this letter is postmarked on or before the application deadline, or e-mail to sfa@saskartsboard.ca. The mailing address is:

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c/o Saskatchewan Arts Board
1355 Broad Street or 201 Avenue B South
Regina, SK S4R 7V1 Saskatoon, SK S7M 1M3
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