



PROFESSIONAL ARTS ORGANIZATIONS PROGRAM
– Core Support Stream
APPLICATION PACKAGE

Application Closing Date: January 15, 2017

CONTACT THE APPROPRIATE ARTS BOARD PROGRAM CONSULTANT BEFORE THE CLOSING DATE TO DISCUSS APPLICATION AND PROGRAM REQUIREMENTS:

**ORGANIZATIONS WORKING IN THE
LITERARY, MEDIA AND PERFORMING ARTS
CONTACT:**

Karen Henders
306-787-9634 (Regina) or 1-800-667-7526
khenders@saskartsboard.ca

**ORGANIZATIONS WORKING IN THE
MULTIDISCIPLINARY AND VISUAL ARTS
CONTACT:**

Noreen Neu
306-787-3093 (Regina) or 306-964-1166 (Saskatoon)
or 1-800-667-7526
nneu@saskartsboard.ca

DELIVER OR MAIL ONE COPY OF THE APPLICATION TO:

**Professional Arts Organizations Program
Saskatchewan Arts Board**

**1355 Broad Street
Regina, SK
S4R 7V1**

or

**417 – 24th Street East
Saskatoon, SK
S7K 0K7**

Applications and support material must be delivered or postmarked on or before the closing date.

APPLICATION PACKAGE CONTENTS

	<i>Page</i>
Application Information	2
Application Requirements	7
Application Form	10
APPENDIX: Assessment Criteria and Weighting Per Organizational Group	13



PROFESSIONAL ARTS ORGANIZATIONS PROGRAM – *Core Support Stream* APPLICATION INFORMATION

Application Closing Date: January 15, 2017

Purpose

The Saskatchewan Arts Board recognizes, encourages and supports the arts to enrich community well-being, creativity, diversity and artistic prosperity. The Arts Board advances this mission through support of Saskatchewan professional artists, collectives, groups and arts organizations in the areas of research, creation, production, presentation, exhibition, publishing, artistic development and community engagement.

Support to professional arts organizations is directed through the *Professional Arts Organizations Program (PAOP)*. This program contributes to an eligible organization's arts programs and services, governance, management administration and operational function and provides multi-year support. It is funded in part through the Arts Board's partnership with SaskCulture and their Gallery and Media Arts Grant funds.

Outcomes

The program provides support to professional arts organizations to achieve outcomes that:

- advance the professional arts and artistic practices in Saskatchewan;
- create meaningful opportunities for broad and diverse public engagement with the professional arts;
- contribute to professional practice and strengthen the artistic life of Saskatchewan communities;
- advance, strengthen and sustain the arts ecology in Saskatchewan;
- commit to reflecting the diversity of the local community and the arts sector regarding the inclusion of Indigenous/Métis peoples and culturally diverse groups; and
- have program objectives that are aligned with the mandate and strategic priorities of the Saskatchewan Arts Board.

Funding

PAOP Core Support Stream recipients:

- have a two-year funding cycle,
- have a minimum grant request of \$20,000 per year, and
- are subject to Fair Notice Policy (see page 5).

PAOP Core Support Stream may support eligible arts organizations that:

- are in good standing at the Arts Board, i.e. in compliance with any Arts Board reporting, grant conditions and Concerned Status (see page 6) requirements; and
- have previously received funding through the *PAOP* Organizational Lite Stream, or currently receive funding through *PAOP*.

Eligibility

Eligible Arts Organizations

- Have a professional arts mandate in the areas of research, creation, production, presentation, exhibition, and publishing, the development of professional artists¹ or community engagement
- Work and mandate of the organization align with *PAOP* purpose
(*Eligibility continued...*)

1. Professional artists have completed training in their discipline through formal studies or apprenticeships, maintain a professional practice, and display or present their work in a manner recognized by peers in their art form.

Eligibility (continued)

- Are deficit-free at time of application, if a new entrant to Core Support Stream
- Are one of the following:
 - legally registered in Saskatchewan under *The Non-profit Corporations Act, 1995* or *The Co-operatives Act, 1996*
 - a public institution in Saskatchewan that is operated by a government body, that is open to the public at least 120 days per year, and that maintains artistic control and separate financial records
 - a literary book publisher or literary/arts periodical publisher legally registered in Saskatchewan under *The Business Corporations Act*
- Engage the paid expertise of arts professionals² in the area of programming and administration
- Their center of operations resides within Saskatchewan
- Work and mandate are supported by strategic and operational planning and evaluation processes (*Strategic Plan requirement waived at the 2017 closing date*)
- Conduct an annual audit, review engagement or independent financial review by an accounting professional not associated on an ongoing basis with the organization
- Are registered and up to date with the Canadian Arts Database / Données sur les arts au Canada (CADAC) at www.thecadac.ca (*This does not apply to book and periodical publishers.*)

Book Publishers:

- Professional literary presses with editorial selection processes, production, promotion and book distribution consistent with industry standards.
- New applicants to the Core Support stream must have published at least six literary titles.
- Applicants funded through the Core Support stream must maintain a publishing program of at least six literary titles each year.
- Maintain publishing programs with at least two-thirds of the titles by authors with no corporate or editorial connection with the press.
- Regularly issue royalty statements and/or fulfill all contractual obligations to writers, artists, illustrators and translators.

Periodical Publishers:

- New applicants to the Core Support stream must have published at least four issues.
- Applicants funded through the Core Support Stream must:
 - maintain a publishing program of at least three issues annually,
 - have an editorial mandate that is focused on the publication of new literary works by Canadian artists or on previously unpublished content on the arts or literature in Canada,
 - have a paid circulation level (based on single issues and subscription copies) of at least 30 percent of total circulation, and
 - compensate writers, artists and contributors for their work.

Literary Organizations:

- Have a mandate that is based on the promotion, presentation or professional development of Saskatchewan literary artists (writers, playwrights, storytellers, spoken word artists) and their work.
- Conduct adjudication for program participation or presentation opportunities based on publicly disseminated processes and criteria.

(Eligibility continued...)

2. Arts professionals have completed training through formal studies or mentorships and are recognized by their peers as having reached the status of professional.

Eligibility (continued)

Ineligible Organizations

- Organizations that are legally registered in Saskatchewan under *The Business Corporations Act* or that function under a for-profit model (exceptions are eligible literary book publishers or literary/arts periodical publishers)
- Organizations that receive funding from the *SaskFestivals Program* for the same program period
- Eligible Cultural Organizations (ECOs) that receive annual global funding through SaskCulture Inc. and the Saskatchewan Lotteries Trust Fund for Sport, Culture and Recreation, and/or organizations that receive operational member funding from one of these Eligible Cultural Organizations
- Organizations that receive operational funding through Creative Saskatchewan
- Applicants who are not in good standing at the Arts Board
- Applications:
 - delivered, postmarked or sent by courier after the specified Closing Date
 - that are incomplete illegible or unsigned
 - submitted by e-mail or fax

Artists' Contracts

The Arts Professions Act, now in effect in Saskatchewan, requires that written contracts be used in all transactions between professional artists and those who hire them, engage their services or use their creative work. These written contracts are expected to provide a clear understanding of the transaction. The Act also recognizes the artist as a professional and emphasizes the importance of fair compensation.

For further information about *The Arts Professions Act*, visit the Government of Saskatchewan website at www.pcs.gov.sk.ca/arts-professions-act. Information about artists' contracts is also available on the CARFAC Saskatchewan website at www.carfac.sk.ca.

The Arts Board expects that artists and contributors will be fairly compensated in accordance with a negotiated contract.

Adjudication

An independent panel of jurors assesses applications and makes recommendations regarding funding to the Arts Board through a competitive process based on criteria for the following groupings:

Organizational Groupings

1. **Arts Development:** groups or organizations primarily focused on artist development and/or the research and creation of new work TO ADVANCE THE PROFESSIONAL ARTS AND ARTISTIC PRACTICE IN SASKATCHEWAN with an emphasis on the criterion of artistic merit.
2. **Arts Presentation:** groups or organizations primarily focused on the presentation of professional art to the public TO CREATE MEANINGFUL OPPORTUNITIES FOR BROAD AND DIVERSE PUBLIC ENGAGEMENT WITH THE PROFESSIONAL ARTS with an emphasis on the criterion of engagement.
3. **Community Catalysts:** groups or organizations primarily focused on engagement with their identified community through professional arts practice (could be seen as cultural hubs) TO STRENGTHEN THE ARTISTIC LIFE OF SASKATCHEWAN COMMUNITIES with an emphasis on the criterion of relevance of the work.

Notes on Adjudication:

- Applicants are to choose one grouping that best describes their purpose and role in the Saskatchewan arts ecosystem (see Appendix).
- Criteria are weighted differently for each Organizational Grouping.
- Applicants are to consider the Adjudication Criteria for their Organizational Grouping when developing their application.

For information about the Saskatchewan Arts Board's adjudication process, visit our website at www.saskartsboard.ca/assessment.

Notification	The Board will review the panel's recommendations after it receives notice of the Saskatchewan Arts Board's allocation from government sources and after it has approved its budget for the year. Applicants will be notified of the Board's decision by letter no later than May 2017.
Confidentiality of Information	The personal and confidential information that the applicant provides in the application is collected, used and disclosed in accordance with the provisions of the <i>Freedom of Information and Protection of Privacy Act</i> and the <i>Personal Information Protection and Electronic Documents Act</i> . This information is required to process the application. Personal and confidential information disclosed by the applicant will only be shared, as necessary, with employees of the Saskatchewan Arts Board, the jurors, and other public funders. If awarded a grant, the name of the recipient, community, project description and grant amount will be made known publicly. The Saskatchewan Arts Board will respond appropriately to any inquiries regarding the privacy policies and procedures, including requests to access the applicant's personal information.
Release of Funds and Reporting Requirements	<p>The Saskatchewan Arts Board strives to release 50% of approved annual funds to an organization approximately 30 days before the beginning of the organization's fiscal year providing all reporting on previous funding is up to date and the organization is in compliance with any concerned status requirements and subject to:</p> <ul style="list-style-type: none"> • approval by the Arts Board's Board of Directors of the grant recommendation, • approval of the Arts Board's budget for the relevant fiscal year, • confirmation of SaskCulture Inc. and Saskatchewan Lotteries Trust Fund for Sport Culture and Recreation funding (<i>if applicable</i>), and • any organizational and/or funding conditions communicated to the recipient. <p>In addition to the above-mentioned conditions, release of the remaining 50% of annual funding requires a year-end report due no later than 120 days after the end of the organization's past fiscal year. Requirements are outlined on the <i>Professional Arts Organizations Program Core Stream Year-End Report</i> form on our website (www.saskartsboard.ca/paop) and include an annual audit, review engagement OR independent financial review by an accounting professional not associated on an ongoing basis with the organization.</p>
Fair Notice	<p>The Arts Board is committed to fair and transparent processes and to not destabilizing currently funded organizations while holding organizations and groups accountable to the competitive nature of the program, the program requirements and the obligations of the grant.</p> <p>For the Core Support and Sector Development streams, at adjudication, any grant reduction in excess of 10% requires advance notice. Fair Notice is issued to an organization that is assessed as underperforming against the <i>PAOP</i> program purpose and assessment criteria, and/or its work or programming has changed to the extent that it is no longer consistent with the program purpose.</p> <p>The Arts Board will inform an organization in writing of its Fair Notice status, explain what deficiencies were identified during the assessment process, how it will be monitored, and the time period provided to address the deficiencies. If the deficiencies are not addressed within the identified time period, the additional reduction will be implemented. The reduction to the grant amount in excess of 10% will be held for an identified time period for potential restoration at a future adjudication closing date. If the grant reduction puts the organization below the stream minimum, then it will automatically move to Concerned Status.</p> <p>At the January 15, 2017 closing date, the jury may determine that an organization is not meeting the requirements of the Core Support or Sector Development streams. In the case of an organization that applied to the Core Support stream, it will be moved into the Lite Stream for assessment purposes. In the case of a designated Sector Development organization, it will be moved into the Core Support stream for assessment purposes.</p>

Concerned Status

Concerned Status is a mechanism to allow the Arts Board to monitor organizational effectiveness and ensure that program requirements and obligations are being met by currently funded organizations and groups in all program streams.

Concerned Status may be issued to an organization or group exhibiting one or more of the following conditions:

- not meeting program or stream eligibility requirements
- not meeting the obligations of the grant
- instability in governance and administration or operational management
- marked decline in nature and scope of the work, programming and/or mandate
- marked decline in audience, participation or market numbers as demonstrated by CADAC and other reporting
- marked decline in financial viability (including increased deficit, decreased financial support, inability to build capacity)

The Arts Board will inform an organization in writing if it has been moved to Concerned Status, explain what conditions applies, how it will be monitored, and the time period provided to satisfy the conditions to remain competitive in its stream and in the program. If the conditions have not been satisfied within the identified time period, the organization may be moved into a different stream or removed from the program.

For both Fair Notice and Concerned Status, the monitoring process and the identified time periods will be determined on a case-by-case basis.



PROFESSIONAL ARTS ORGANIZATIONS PROGRAM
– Core Support Stream
APPLICATION REQUIREMENTS

Application Closing Date: January 15, 2017

- Information requested below can be attached as single documents in narrative or point form.
- **DO NOT STAPLE OR CLIP APPLICATION MATERIALS OR PLACE ANY ITEMS IN FOLDERS.**

Include the following:	
<input type="checkbox"/>	APPLICATION FORM – (page 10) <i>Complete and sign.</i>
<input type="checkbox"/>	<p>ORGANIZATION PROFILE</p> <p><u>Enclose:</u></p> <ul style="list-style-type: none"> • Mandate or purpose of the organization • Vision statement <i>or</i> description of the organization’s visions and values • <i>Brief</i> history of the organization including notable accomplishments • <i>Brief</i> description of the structure of the organization. Include an organization chart. • Description of the governing body’s role in identifying and responding to governance issues such as policy development, succession planning, accountability and monitoring of the organization’s financial position • Overview of the organization’s human resources policies and procedures • Details of the organization’s revenue diversification plans (e.g., grants, sponsorships, fundraising, endowments, etc.) • Most recent annual report <i>or</i> program report • If appropriate, include a curatorial rationale or justification of presentation, publication or exhibition choices. • If appropriate, organizations should describe their collection activities; address research on, selection of, and documentation of purchased and donated acquisitions; use of works for the collection in permanent and temporary exhibitions; loans to other institutions; and availability of the collection for research purposes. • Most recent annual corporate return
<input type="checkbox"/>	<p>APPLICATION NARRATIVE</p> <p><u>With a focus on the program criteria of your organizational grouping, enclose the following:</u></p> <ul style="list-style-type: none"> • Overview of current work/programming • Description of work/programming proposed for the first funding request year • Description of the organization’s approach to strategic planning and how this informs work/programming choices • Description of the organization’s approach to communications (including audience development and marketing strategies, if appropriate) <p style="text-align: right;"><i>(Application Requirements continued...)</i></p>

FINANCIAL PROFILE

- Enclose the most recent audited financial statements, review engagement OR independent financial review (by an accounting professional not associated on an ongoing basis with the organization)
- Applicants currently funded through the Core Support Stream with an accumulated deficit that represents more than 10% of revenues for the most recently completed year must include a board-approved deficit reduction plan.
- Applicants with a significant surplus from previous year(s) must include a board-approved plan for the use of non-restricted funds.

NOTE: *Not speaking to deficit or surplus may negatively impact assessment.*

For all organizations except book and periodical publishers, enclose printed copies of:

- CADAC Financial Form that includes four years of financial data, including:
 - previous two fiscal years (actuals)
 - current year to date (approved budget)
 - projected budget for the first funding request year
- CADAC Statistical Form (Include the most recent completed fiscal year. Do not include projections.)

For book and periodical publishers only, enclose printed copies of:

- Budget that includes:
 - actual financial information for the past two fiscal years
 - current year to date (approved budget)
 - projected budget for the first funding request year
- A completed Publishers' Statistical Form template as per instructions. The required Statistical Form template is available as an Excel document on the Arts Board's website.

SUPPORT MATERIAL

Applications and support material are scanned and provided to the jury electronically. If support material cannot be scanned (only material on unbound and unstapled 8.5" x 11" paper can be scanned), please note the number of copies of an item that must be submitted with the application.

All applicants:

- Include the organization's artist payment policy or fee schedule.
- Include an index that lists all of the items included as support material. Include:
 - number of copies submitted for each item.
 - running time and information on works performed.
 - list of images submitted with the application including details.
- Include the source and date of publication on any photocopies of published material such as reviews, articles, etc.
- Do not use punctuation, special characters or more than 45 characters in your digital file names.
- Mark the applicant name, program name and application closing date on flash drives, CDs, DVDs and any support material that cannot be scanned.
- Ensure all CDs, DVDs and flash drives are readable.
- Do not submit paper documents that are double-sided (*Only one side of each page will be scanned.*) or original works of art.
- Submit only **one** copy of printed material that can be scanned and of CDs and/or flash drives that contain digital files (PDFs, photos, etc.).
- Submit **seven** copies of playable DVDs or of digital files that are large (over 1 GB), such as videos; and of material that cannot be scanned, such as program brochures, press kits, marketing materials, catalogues, and publications, *unless otherwise specified in the discipline-specific instructions that follow.*

(Support Material continued...)

Support Material (*continued...*)

Book Publishers:

- A selection of books published during the previous two years to a maximum total of **six** titles
- **Seven** copies of each catalogue published in the previous year
- Maximum ten items of composite pages of reviews, awards listings and other promotional or archival material

Periodical Publishers:

- Submit **seven** original copies of each of **four issues** published in the past two years
- Submit **seven** original copies, or **one** copy of reproductions, of maximum ten items of composite pages of reviews, awards listings and other promotional or archival material

Literary Arts Organizations:

- Maximum ten items of composite pages of program brochures, newsletters, reviews, awards listings and other promotional or archival material.

Media, Performing, Multidisciplinary and Visual Arts Organizations:

Support material may include samples of work, links to websites, virtual tours of facilities, promotional materials such as season brochures or trailers, reviews, or letters of support, etc. Applicants may submit any or all of the following if applicable:

- Internet Links (maximum ten): List hyperlinks in a separate Word document on a USB drive or CD.
- Documents (maximum ten). Submit the documents in PDF format on a USB drive or CD, or provide the original documents or photocopies.
- Audio Recordings (maximum 10 minutes): MP3
- Video and/or playable DVDs (maximum 20 minutes, **seven** copies of playable DVDs or media with large files over 1 GB): WMV, MPG, MOV, AVI or MP4
- Still images, digital only (maximum 20 images, maximum 2 MB each): JPG or PDF

Additional Requirements for Media and Visual Arts Organizations:

Submit the following, as appropriate:

- A photocopy of **one** example of critical writing that the organization recently published.
- **Seven** copies of **one** catalogue (optional)
- Digital images on USB drive or CD (maximum 20)

Galleries that program emerging Saskatchewan artists may wish to include images of work by the artists that will participate in a proposed exhibition as not all jurors will be familiar with their work. Video documentation is permitted.

- **One** copy of each of the catalogues or other substantive material published by the institution in the past two years. Items such as newsletters, bulletins and periodicals may be included.

Do not include:

- Invitations, announcements, advertisements, press clippings, résumés, inventory cards or education hand-outs.

One copy of publications submitted by applicants as support material and one copy of all other support material submitted by successful applicants will be retained by the Saskatchewan Arts Board. All other support material will be returned only if requested by an applicant within 30 days of the date of the letter notifying them of the grant decision. The Arts Board will dispose of the extra support material after that date. The Saskatchewan Arts Board makes every effort to handle and return support material safely; however, it is not responsible for the loss of any material.

PART 3: RELEASE OF INFORMATION

A. The Saskatchewan Arts Board is required to report to the public on the funds it disburses through its grants programs. The name of each grant recipient, community, project description and amount of the grant are made known publicly. It is mandatory for the applicant to check beside the statement below in order for the Arts Board to process the application.

- I authorize the Arts Board to publicly release the organization's name, community, project description and amount of the approved grant.

B. The Saskatchewan Arts Board is frequently approached by members of the media or elected officials for contact information on successful grant applicants. Please check beside the options below to authorize the release of this information. If no options are checked, your contact information will not be provided to members of the media and/or elected officials.

- I authorize the Arts Board to provide the organization's phone number and/or email address to members of the media in response to inquiries about the project/activity for which I have received Arts Board funding.
- I authorize the Arts Board to provide the organization's mailing address to elected officials – i.e. Members of the Saskatchewan Legislative Assembly (MLAs) and Saskatchewan Members of Parliament (MPs) – if this information is requested for the specific purpose of writing me a congratulatory letter for receiving Arts Board funding.

C. The Saskatchewan Arts Board frequently communicates information regarding the agency's programs and activities. In compliance with the new Canadian Anti-Spam Legislation in effect July 1, 2014, the Arts Board would like you to confirm that you are interested in receiving this information. Please check beside the statement below to authorize the Arts Board to include your organization in its communications. If the statement is not checked, your contact information will not be included.

- I authorize the Arts Board to use my organization's name, email address and mailing address so as to provide it with information distributed by the agency.

PART 4: DECLARATION

I, the undersigned:

- Accept the conditions of this program and declare:
 - I have read and understand the eligibility criteria for this program.
 - The applicant is in compliance with the program's eligibility requirements.
- Understand:
 - Officials from the Saskatchewan Arts Board:
 - May request additional information beyond that included in this application.
 - Will, at their discretion, confer with representatives of other public funders that may provide financial support to the applicant on any matter of mutual interest regarding the applicant.
 - Will rely on third-party review and assessment as part of its due diligence.
 - This application may not be funded or may not be funded for the full amount requested.
 - If this application is successful, funds will be released as per the Release of Funds and Reporting Requirements guidelines, and after the Arts Board receives and approves a revised budget (*if required*). By means of this declaration, the organization agrees to:
 - Provide the Saskatchewan Arts Board with a revised budget if the approved grant amount is less than 60% of the requested amount.
 - Spend the funds only for the purposes described and approved.

(Part 4 – Declaration continued...)

Part 4 – Declaration *(continued...)*

- **Notify and consult with the Saskatchewan Arts Board about any major changes to the organization, its programs, its fiscal year and/or its financial status.**
- **Acknowledge the support of the Saskatchewan Arts Board and, where applicable, SaskCulture Inc. and the Saskatchewan Lotteries Trust Fund for Sport, Culture and Recreation.**
- **Provide the Saskatchewan Arts Board with all necessary information and reports as required-during the funding cycle.**
- **Authorize the Saskatchewan Arts Board to contact the applicant and its designated contact at any time regarding any matter related to this application and/or any conditions affiliated with funding received by the applicant as a result of this application.**
- **Agree to direct all questions or discussions concerning the assessment and/or results of this application to the Saskatchewan Arts Board.**
- **Certify the statements and information contained on this form and in this application are accurate and complete.**

Signature

Name of Contact Person *(print clearly)*

Position in Organization

Date



PROFESSIONAL ARTS ORGANIZATIONS PROGRAM
– Core Support Stream
APPENDIX: Assessment Criteria and Weighting Per Organizational Group

ARTS DEVELOPMENT – CORE SUPPORT STREAM

The work/programming of arts development organizations is primarily focused on artist development and/or the research and creation of new work to advance the professional arts and artistic practices in Saskatchewan, with an emphasis on the criterion of artistic merit.

ARTS DEVELOPMENT CRITERIA	
1. Artistic Merit	
1.1 Quality	/10
1.2 Rationale	/10
1.3 Impact	/10
2. Engagement	/10
3. Relevance	/10
4. Organizational Effectiveness	/10
TOTAL	<u>/60</u>

1. ARTISTIC MERIT

1.1 Quality – The quality of your organization's work/programming is demonstrated by:

- a high level of artistic merit,
- opportunities created for Saskatchewan artists that contribute to their artistic and/or career development, and
- risks taken to explore innovative new directions appropriate to its mandate and the art form.

1.2 Rationale – The rationale for your organization's work/programming choices is:

- guided by its vision, mission and strategic plan,
- informed by trends and changes within its arts discipline and community and/or membership,
- reviewed and adapted in response to changes within its arts discipline and community and/or membership, and
- relevant and appropriate for the organization and its role in the arts ecology.

1.3 Impact – The impact of your organization's work/programming is demonstrated by:

- support and satisfaction amongst its community and/or membership,
- meaningful relationships with its community and/or membership through mentorships, collaborations, or partnerships as appropriate,
- contribution to the advancement of the arts discipline, and
- commitment to reflecting the diversity of your organization's community or region with regards to the inclusion and engagement of Indigenous/Métis peoples, culturally diverse groups, and official language minority communities.

2. ENGAGEMENT – The quality and impact of the organization's work/programming on the appreciation and understanding of the arts discipline.

3. RELEVANCE – The organization demonstrates a high standard of professionalism and strong relationships with artists and arts professionals.

4. ORGANIZATIONAL EFFECTIVENESS - The applicant's governance and organizational structures, policies and procedures facilitate effective and responsible operation of the organization and its programs with clearly defined roles and responsibilities for board and staff and financial reports and plans that are clear, feasible and accurate.

ARTS PRESENTATION – CORE SUPPORT STREAM

The work/programming of arts presentation organizations is primarily focused on the presentation of professional arts to the public to create meaningful opportunities for broad and diverse public engagement with the professional arts, with an emphasis on the criterion of engagement.

ARTS PRESENTATION CRITERIA	
1. Artistic Merit	/10
2. Engagement	
2.1 Quality	/10
2.2 Rationale	/10
2.3 Impact	/10
3. Relevance	/10
4. Organizational Effectiveness	/10
<u>TOTAL</u>	<u>/60</u>

1. **ARTISTIC MERIT** – The organization’s work/programming demonstrates an appropriate level of artistic quality.

2. ENGAGEMENT

2.1 Quality – The quality of your organization's work/programming is demonstrated by:

- risks taken to explore innovative new directions appropriate to its mandate,
- meaningful opportunities for audience or market access to Saskatchewan artists and their work, including Indigenous artists, and
- opportunities created for professional artists that contribute to their artistic and/or career development.

2.2 Rationale – The rationale for your organization's work/programming choices is:

- guided by its vision, mission and strategic plan,
- informed by trends and changes within its field of practice,
- reviewed and adapted in response to changes within its field of practice and its community, audience, or market, and
- relevant and appropriate for the organization and its role in the arts ecology.

2.3 Impact – The impact of the organization's work/programming is demonstrated by:

- support and satisfaction among its identified community, audience or market,
- increased public appreciation and understanding for the arts discipline,
- expanded audience or market access to the arts discipline, and
- commitment to reflecting the diversity of your organization’s community or region with regards to the inclusion and engagement of Indigenous/Métis peoples, culturally diverse groups, and official language minority communities.

3. **RELEVANCE** – The organization demonstrates a high standard of professionalism and strong relationships with artists and arts professionals.

4. **ORGANIZATIONAL EFFECTIVENESS** – The applicant's governance and organizational structures, policies and procedures facilitate effective and responsible operation of the organization and its programs with clearly defined roles and responsibilities for board and staff and financial reports and plans that are clear, feasible and accurate.

COMMUNITY CATALYSTS – CORE SUPPORT STREAM

The work/programming of community catalyst organizations is primarily focused on engagement with their identified community through professional arts practice (could be seen as cultural hubs) to strengthen the artistic life of Saskatchewan communities with an emphasis on the criterion of relevance of the work.

COMMUNITY CATALYSTS CRITERIA	
1. Artistic Merit	/10
2. Engagement	/10
3. Relevance	
3.1 Quality	/10
3.2 Rationale	/10
3.3 Impact	/10
4. Organizational Effectiveness	/10
<u>TOTAL</u>	/60

- 1. ARTISTIC MERIT** – The organization's work/programming demonstrates an appropriate level of artistic quality.
- 2. ENGAGEMENT** – The quality and impact of the organization's work/programming on the appreciation and understanding of the professional arts.
- 3. RELEVANCE**
 - 3.1 Quality** – The quality of your organization's work/programming is demonstrated by:
 - a high level of professionalism,
 - an appropriate level of organizational learning and risk taking,
 - opportunities created for professional artists to engage and advance their practices, and
 - access to Saskatchewan artists and their art work.
 - 3.2 Rationale** – The rationale for your organization's work/programming choices is:
 - guided by its vision, mission and strategic plan,
 - informed by trends and changes within your field of practise,
 - appropriate for the organization and its role in the arts ecology, and
 - reviewed and adapted in response to changes within its field of practice and identified community.
 - 3.3 Impact** – The impact of your organization's work/programming is demonstrated by:
 - support and satisfaction amongst its identified community,
 - expanded community experience with and understanding of the professional arts,
 - meaningful relationships with its intended community through mentorship, partnership, or collaboration as appropriate, and
 - commitment to reflecting the diversity of your organization's community or region with regards to the inclusion and engagement of Indigenous/Métis peoples, culturally diverse groups, and official language minority communities.
- 4. ORGANIZATIONAL EFFECTIVENESS** – The applicant's governance and organizational structures, policies and procedures facilitate effective and responsible operation of the organization and its programs with clearly defined roles and responsibilities for board and staff and financial reports and plans that are clear, feasible and accurate.