



SASKFESTIVALS PROGRAM
YEAR-END REPORT
for Organizations receiving Multi-year and Annual Funding

- YEAR-END REPORTS ARE DUE NO LATER THAN 120 DAYS AFTER THE END OF THE ORGANIZATION'S FISCAL YEAR.
- DO NOT STAPLE OR CLIP ANY YEAR-END REPORT MATERIALS OR PLACE ANY ITEMS IN FOLDERS.
- SUBMIT THE FINAL REPORT TO:

Saskatchewan Arts Board
1355 Broad Street or **201 Avenue B South**
Regina, SK S4R 7V1 **Saskatoon, SK S7M 1M3**

*For information or assistance in completing this report, contact:
Noreen Neu, Program Consultant, at (306) 964-1166 (Saskatoon) or 1-800-667-7526 or nneu@saskartsboard.ca.*

PART 1: ORGANIZATION INFORMATION	
Organization Name:	
Mailing Address: <input type="checkbox"/> <i>Changed since last correspondence</i>	
Contact Name:	
Contact Phone:	Contact E-mail:
PART 2: FUNDING INFORMATION	
Grant ID No.:	
Funding Received:	For Fiscal Year (Day/Month/Year)
\$	From: _____ To: _____
PART 3: YEAR-END REPORT REQUIREMENTS	
1. Provide the following information for the completed year electronically through CADAC: <ul style="list-style-type: none"><input type="checkbox"/> Actual financial information entered in the Financial Form<input type="checkbox"/> Statistical information entered in the Statistical Report<input type="checkbox"/> Financial statements/review scanned and uploaded as required.	
2. Submit the following to the Saskatchewan Arts Board: <ul style="list-style-type: none"><input type="checkbox"/> Completed and signed Year-end Report form<input type="checkbox"/> Copy of the annual or program report<input type="checkbox"/> List of current board members <i>(if applicable)</i><input type="checkbox"/> Explanation of how the financial support of the Saskatchewan Arts Board, SaskCulture Inc. and the Saskatchewan Lotteries Trust Fund for Sport, Culture and Recreation was acknowledged<input type="checkbox"/> Printed copies of:<ul style="list-style-type: none"><input type="checkbox"/> CADAC Financial Form<input type="checkbox"/> CADAC Statistical Report<input type="checkbox"/> Financial statements/review.	
PART 4: DECLARATION	
I certify that the information contained in this report is accurate and complete, and that the grant has been fully spent for the purposes outlined in the Saskatchewan Arts Board's grant notification letter.	
_____ Signature	_____ Date
For Saskatchewan Arts Board Use Only: <input type="checkbox"/> YEAR-END REPORT APPROVED	
_____ Program Consultant	_____ Date